



Southern Lehigh School District

Board of School Directors Meeting

November 10, 2008

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:36 p.m. on the above date (November 10, 2008) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Stelts, Auteri, Dimmig, Eddinger, Gunkle, Miracle, Rennie, Schubert
ABSENT: Quigley
OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Engler, Jordan, Keister, Takacs, Bergey, Zuk, Davidson, Farris, Mickley, Harakal, Impink, Kerr (Saucon News), and approximately 9 other members of the community.

OPENING PROCEDURES

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Gunkle to approve the minutes of the October 27, 2008 meeting as copied and distributed to all Board members.

Minutes of
10/27/08

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

VISITORS

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Gunkle to approve the **CONSENT AGENDA** items as follows -

Approved the bills list dated November 10, 2008 showing paid bills in the amount of \$69,195.18 and bills to be paid in the amount of \$678,974.65 for a total amount of \$748,169.83 for the General Fund, and bills to be paid in the amount of \$1,787,969.45 for the Construction Fund;

Approval of
Bills

Approve the following substitute teachers for the 2008-2009 school year -

Kyle Fisher, Elementary
Lauren Weider, School Nurse
Lyndsey Amato, IU Guest Teacher
Pamela Ballaron, IU Guest Teacher
Tracy Hammond, IU Guest Teacher
Mary Harwick, IU Guest Teacher
Jennifer McKinley, IU Guest Teacher
Jennifer McLaughlin, IU Guest Teacher
Yanira Santiago de Rosado, IU Guest Teacher;

Approve
substitute
teachers for
the 2008-2009
school year-
Fisher, Weider,
Amato,
Ballaron,
Hammond,
Harwick,
McKinley,
McLaughlin,
Santiago de
Rosado

Approve the following supplemental registered nurses for the 2008-2009 school year -

Linda Koziel
Lauren Wieder;

Approve
supplemental
registered
nurses for the
2008-2009
school year-
Koziel, Wieder

Approve childrearing leave of the following staff -

Molly Brundage, Reading Teacher, Middle School, from October 29, 2008 through the remainder of the 2008-2009 school year.

Michelle Conrad, Psychologist, Liberty Bell Elementary School, from November 3, 2008 through the remainder of the 2008-2009 school year;

Approve
childrearing
leave-
Brundage,
Conrad

Approve support staff-Hogman, Kovacs, Michel, Hart

Approve the following support staff -

Jody Hogman, Part-time, full-year Tax Office Secretary, Earned Income Tax Office, at an hourly rate of \$14.58, effective November 11, 2008. This is a new position.

Pamela Kovacs, Part-time Cafeteria Employee, Hopewell Elementary School, at an hourly rate of \$11.67, effective November 11, 2008.

Maggy Michel, Secretary to the Directors of Elementary and Secondary Education, at an annual (pro-rated) salary of \$29,088 (*pending receipt of required documentation*), with a start date to be determined. Ms. Michel will fill the position created with the promotion of Deborah Galle.

Joshua Hart, Temporary Custodian, 3rd Shift High School, at an hourly rate of \$16.33. Mr. Hart will fill Debbie Werkheiser's position;

Approve substitute support staff for the 2008-2009 school year-Roth, Schaedler, Schurkamp, Stauffer, Koziel

Approve the following substitute support staff for the 2008-2009 school year -

Patricia Roth, Substitute Instructional Assistant, at an hourly rate of \$14.74.

Cheryl Schaedler, Substitute Instructional Assistant, at an hourly rate of \$14.74.

Sarah Schurkamp, Substitute Instructional Assistant, at an hourly rate of \$14.74.

Terrence Stauffer, Substitute Custodian, at an hourly rate of \$12.15.

Linda Koziel, Substitute Health Paraprofessional, at an hourly rate of \$12.63;

Approve coach for the 2008-2009 school year (pending documentation)-Ziegler

Approve the following coach for the 2008-2009 school year (*pending receipt of required documentation*) -

Kenneth Ziegler Assistant Wrestling** \$2239;

***This position will be split 50/50 with Brenton Ditchcreek*

Approve swim bus monitors for the 2008-2009 school year-Hoke, Michael

Approve the following swim bus monitors for the 2008-2009 school year at an hourly rate of \$10.39 for the 2008-2009 school year -

Leslie Hoke

Lori Michael.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Zuk, Mr. Davidson and Mrs. Mickley reported on student and staff activities at the High School, Middle School and the elementary schools. Mrs. Farris reported on the Intermediate School.

Mr. Zuk showed a video on how staff and students at the high school have used technology during the 1st semester. He also reported that there was a pep rally last Friday prior to the football playoff game with Bangor, and the play "Rumors", the classic farce comedy from Neil Simon, was performed last weekend at the high school.

Mr. Davidson reported the following:

- Last Friday the Middle School had a pep rally for fall sports.
- Had a new initiative tailgate party on November 3 to raise school spirit that was sponsored by student council and planned by students. It was well attended by students and parents.
- Parent teacher conferences will be November 18-21.
- Middle School continues to implement the use of gold seal lesson plans.

Mrs. Mickley reported the following:

- Parent visitation day was October 29 at all elementary schools.
- There is a team at all schools that is involved in "Tech Wizards".
- Schools continue to implement compass learning.

Mrs. Farris reported she is working on the following for the Intermediate School that is scheduled to open September 2009:

- Outfitting the building.
- The 2009-2010 building budget.
- Building programs and schedules.
- Bus schedules.
- Populating the website.

MOVED BY Schubert and **2ND BY** Miracle to approve the 2009-2010 High School Program of Studies Changes.

Approve the 2009-2010 HS Program of Studies Changes

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Miracle and **2ND BY** Rennie to approve the 2008-2009 Special Education Services Agreement.

Approve 2008-2009 Special Education Services Agreement

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Miracle and **2ND BY** Rennie to approve the following school trip request - *Southern Lehigh Speech and Debate Team* to attend the Princeton University Invitational in Princeton, New Jersey from December 5, 2008 through December 7, 2008.

Approve SL Speech & Debate Team to attend Princeton University Invitational, NJ

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

BUSINESS AND FINANCE

MOVED BY Miracle and **2ND BY** Gunkle to approve the Investment of Funds for the General Budget.

Approve Investment of Funds for the General Budget

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Rennie and **2ND BY** Miracle to exonerate the County of Lehigh Tax Claim Bureau from the collection of 2007-2008 school real estate taxes in the amount of \$4721.15 from Maplewood Residential LP, PIN #640322822082 1. This parcel was deleted by the County of Lehigh Assessment Office as a result of it being subdivided into many residential lots.

Exonerate the County of Lehigh Tax Claim Bureau from the collection of 2007-2008 school real estate taxes from Maplewood Residential LP

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

SUPPORT SERVICES

MOVED BY Rennie and **2ND BY** Miracle to accept the proposal for Roof Consulting Services to replace the Administration Building roof and remediate the Liberty Bell roof from ARMM Associates, 725 Kenilworth Ave., Cherry Hill, NJ 08002 in the amount of \$35,200. The anticipated project cost for both buildings is expected to range between \$240,000 and \$300,000.

Accept proposal for Roof Consulting Services to replace the Administration Building roof and remediate the Liberty Bell roof-ARMM Associates

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Miracle and **2ND BY** Rennie to approve to lock into the supply and delivery of natural gas under the existing contract with Gasmark/UGI, 1100 Berkshire Blvd., Suite 305, Wyomissing, PA 19610, for the remainder of the 2008-2009 school year. 15,088 decatherms will be purchased at an anticipated cost of \$8.00 to \$8.50 per decatherm.

Approve to lock into the supply and delivery of natural gas under the existing contract with Gasmark/UGI for the remainder of the 2008-2009 school year

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

PERSONNEL

Approve staff
(pending
documentation)-
Powell

MOVED BY Miracle and **2ND BY** Rennie to approve the following staff (*pending receipt of required documentation*) -

Jennifer Powell, .5 ESL Teacher, at an annual (pro-rated) salary of \$22,726 (1/2 of \$45,452, which is equal to Bachelors +15, Step 5), with an anticipated start date of November 11, 2008. This is a new position.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

Approve
Assistant to the
Director of
Athletics &
Facilities Usage
(Winter Season)-
Feifel

MOVED BY Miracle and **2ND BY** Rennie to approve Michael Feifel, Assistant to the Director of Athletics and Facilities Usage (*Winter Season*) at a stipend of \$3,333.33, effective November 17, 2008 through March 21, 2009. This is a new position.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

REPORTSLehigh Career & Technical Institute

Mr. Eddinger made reference to the recent Morning Call newspaper article regarding Mack Truck's support of the diesel mechanic program at LCTI.

Education Committee

Mrs. Takacs announced that 3 high school teachers recently were designated Adjunct Professors by Lehigh Carbon Community College to teach dual enrollment courses.

Mrs. Gunkle reported that the committee had met on November 6 where curriculum writing compensation was discussed. She also said that 99 students took the S.A.T. prep program at the high school during the first semester.

Superintendent's Report

Mr. Liberati reported that he had a meeting earlier today with Upper Saucon Township Police Chief Coyle, Mr. Harakal and Mr. Bergey on the possibility of expanding police presence at sporting events from 1 to 2 officers. It was also determined that the District will continue to use Patriot Security.

Mr. Liberati asked Mr. Snell to speak about the economic conditions in Pennsylvania and it's affect on the district. Mr. Snell explained that the District's investments are laddered to mature at different times for steady liquidity in case the State reduces school subsidy. The two top priorities of District investing are safety and liquidity. All of the District's debt is at fixed rates thereby avoiding the risks associated with variable rate debt when the interest rate rises above the fixed rates, which is currently adversely affecting other school districts. He said the District has never entered into interest swap financing, commonly known as "swaptions".

NEW BUSINESS

Approve first
reading of Policy
#801, Public
Records

MOVED BY Rennie and **2ND BY** Gunkle to approve a first reading of Policy #801, Public Records.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

Attorney Bartholomew initiated a discussion about the date of the December School Board Reorganization meeting. He said the PA School Code states that the annual December Reorganization meeting shall take place during the first week. The scheduled reorganization meeting this year for Southern Lehigh is December 8, which is not during the first week. Attorney Bartholomew said that he has no problem with having the reorganization meeting on December 8. The consensus of the Board was to have the reorganization meeting on December 8 as originally scheduled.

VISITORS

Mr. Jay Impink asked that the names of the teachers attaining tenure that were listed in the consent agenda be read aloud. Dr. Stelts acknowledged the list of teachers that had attained tenure.

The Board took a brief recess at 8:49 p.m.

The Board met in Executive Session at 8:53 p.m.

The meeting reconvened at 9:17 p.m.

ADJOURNMENT

ADJOURNMENT

MOVED BY Rennie and **2ND BY** Dimmig to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Quigley

The meeting was adjourned at 9:18 p.m.

ATTEST: _____ Board Secretary

Pending Approval